

THE MINNESOTA STATE SKEET SHOOTING ASSOCIATION
BY-LAWS

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Minnesota Skeet Shooting Association By-Laws

Contents

Article I. Name, Object and Logo.....	4
Section I. Name.....	4
Section II. Object.....	4
Section III. Seal.....	4
Article II. Membership.....	4
Section I. Membership.....	4
Section II. Individual Members.....	4
Section III. Member Clubs.....	4
Section V. Suspension and Expulsion.....	4
Article III. Dues.....	5
Section I. Dues of Members.....	5
Section II. Dues of Member Clubs.....	5
Article IV. Meetings, Nominations, and Election of Officers.....	5
Section I. Annual Meeting.....	5
Section II. Year-end Meeting.....	6
Section III. Special Meeting of Directors.....	6
Section IV. Quorum.....	6
Article V. Management and Board of Directors.....	6
Section I. Board of Directors.....	6
Section II. Term of Office.....	7
Section III. Attendance of Members at Board of Director's Meetings.....	7
Section IV. Powers of the Board of Directors.....	7
Section V. Committees.....	7
Article VI. Duties of Officers.....	7
Section I. President.....	7
Section II. Vice President.....	7

Minnesota Skeet Shooting Association By-Laws

Section III. Secretary.....	7
Section IV. Treasurer.....	8
Section V. Chief Referee.....	8
Section VI. Technical Director.....	8
Article VII. Interpretation of Bylaws.....	8
Article VIII. Amendments to the Bylaws.....	8
Article IX. Rules of Order.....	8
Article X. Responsibilities of Club Directors.....	8
Article XI. Dissolution.....	9
Appendix A. MSSA Logo.....	10
Appendix B. Hall Of Fame Requirements and Selection Procedures.....	11
Appendix C. Minnesota All State Skeet Team Eligibility Requirements.....	12
Appendix D. Minnesota State Championship Tournament.....	13

Minnesota Skeet Shooting Association By-Laws

Article I. Name, Object and Logo

Section I. Name

The name of this organization is the "**Minnesota Skeet Shooting Association**". The official abbreviation is **MSSA**.

Section II. Object

The MSSA is organized to:

- encourage the recreational, competitive, and social benefits of skeet shooting within Minnesota
- oversee compliance with the official rules of skeet as set forth by the National Skeet Shooting Association within Minnesota
- foster safe firearm usage and ownership related to skeet shooting
- provide leadership and guidance in all matters pertaining to the sport of skeet shooting within Minnesota
- support and manage the Minnesota State Skeet Shoot
- regulate registered skeet shoots within Minnesota
- schedule registered skeet shoots within Minnesota
- Participate in Zone and National governance of skeet shooting representing Minnesota per the National Skeet Shooting Association (NSSA) Bylaws

Section III. Seal

The seal of the MSSA is shown in Appendix A.

Article II. Membership

Section I. Membership

The membership of this association is composed of:

- a) Individual Members
- b) Member Clubs

Section II. Individual Members

Any individual who supports the general aims and objects of this association, is a current member of the NSSA, is a legal resident of the State of Minnesota, and participates in a MSSA sanctioned registered skeet event during the current or prior two calendar years shall become an Individual Member of the MSSA. Member records shall be updated quarterly.

Section III. Member Clubs

Any duly organized gun club, country club, hotel, sportsmen's association or similar such active group that maintains physical shooting facilities within the State of Minnesota and is a current NSSA Member Club is a MSSA Member Club. Shooting facilities intended for NSSA registered tournaments must be in compliance with construction and safety standards for skeet fields as specified by the NSSA. Member Club records shall be updated annually.

Section V. Suspension and Expulsion

Any Member or Member Club may be suspended or expelled for cause at the discretion of the MSSA Board of Directors by a 2/3 vote at any regular or special meeting.

Minnesota Skeet Shooting Association By-Laws

Article III. Dues

Section I. Dues of Members

The dues for individual members of this association are paid through the per target fee applied to registered skeet targets at MSSA sanctioned events.

Section II. Dues of Member Clubs

The Member Clubs' dues are paid through the per target fee applied to registered skeet targets at MSSA sanctioned events. Member Clubs collect this fee and submit payment thereof to the MSSA with the MSSA Income Statement.

Article IV. Meetings, Nominations, and Election of Officers

Section I. Annual Meeting

The annual meeting of the MSSA shall be held each year at the conclusion of shooting on the first day of the Minnesota State Skeet Shoot. Such meeting shall be held at the Member Club at which such Minnesota State Skeet Shoot is conducted.

The annual meeting will be separated into two parts starting with a general meeting in which all MSSA members may participate. The agenda for the general meeting will follow these guidelines:

- Call to order.
- Record the Directors present and establish that a quorum exists.
- Minutes of the previous meeting read aloud.
- Financial report.
- Unfinished (old) business will be reviewed.
- Committee report(s).
- New business will be considered.
- Meeting adjourned.

The general meeting will be followed by a meeting of the MSSA Directors. The purpose of this meeting is to entertain nominations for new MSSA Officers and to elect new officers. Each Director present shall be entitled to cast only one vote for election of Officers. Although a Director may also be an Officer, they shall nevertheless have only one vote.

MSSA Officers:

- President
- Vice President
- Treasurer
- Secretary
- Chief Referee
- Technical Director

Minnesota Skeet Shooting Association By-Laws

Section II. Year-end Meeting

A year-end meeting will be held annually at a time and place to be designated by the MSSA President. The primary purpose of this meeting is to establish the registered tournament schedule for the up-coming skeet season and to select candidates for induction to the MSSA Skeet Shooting Hall Of Fame.

Section III. Special Meeting of Directors

A Special Meeting of the Directors may be called by a) the president, b) any three members of the Board of Directors, or c) by petition of any 10 members, any such request being forwarded to the secretary. Upon receipt of the request to call a special meeting, the Secretary will provide notice to the Directors and petitioners ten days prior to such special meeting and the Secretary will select a mutually agreeable date and place for such meeting. Additionally, the Secretary shall briefly set forth the reason or purpose of such special meeting.

Section IV. Quorum

At any meeting of the MSSA, 50% of the Directors present in person shall constitute a quorum for the transaction of business. A smaller number may for the lack of a quorum adjourn to a future date with written notice thereof to be given to each member of the Board. For purposes of establishing a quorum, the number Directors shall be adjusted to account for Directors that may also be Officers or Directors representing multiple Member Clubs. Once a quorum is established, the meeting shall continue until adjourned regardless of the number of Directors and Offices remaining in attendance.

Article V. Management and Board of Directors

Section I. Board of Directors

The control and management of the MSSA and its affairs, funds and property shall be entrusted to and vested in a Board of Directors.

- a) The number of Directors each Member Club may elect or appoint shall be based on the number of targets in MSSA sanctioned events recorded in the prior year:
 1. Under 20,000 targets: 1 director
 2. 20,000 targets and over: 2 directors

- b) Member Clubs shall have the right to replace one or more of the selected Directors at any time, following notice to the secretary of such change.

- c) Each Officer shall be a member of the Board of Directors. The Officers are:
 - President
 - Vice President
 - Treasurer
 - Secretary
 - Chief Referee
 - Technical Director

- d) Each MSSA National Director representing Minnesota shall be a member of the Board of Directors and shall be entitled to cast one vote on election of Officers or on any other question coming before the Board of Directors.

Minnesota Skeet Shooting Association By-Laws

Section II. Term of Office

The Officers shall be elected annually and shall hold office for one year and until their successors are elected, but this does not limit an Officer from serving indefinitely subject to their annual reelection. Directors shall serve until replaced by a Member Club.

Section III. Attendance of Members at Board of Director's Meetings

Any member of the MSSA may attend any meeting of the Board for the purpose of presenting his or her views and present petitions for change in the manner of the conduct of the MSSA and such member or members will be allowed full and ample discussion, although such members shall have no vote.

Section IV. Powers of the Board of Directors

The control and management of this Association and its funds and property shall be vested in the Board of Directors acting on behalf of the entire membership in and to this Association. Without limiting their powers, the Board of Directors is to conduct all business matters of this Association, elect Officers, establish and collect fees, dues, assessments and fines which may be levied upon the Members, enforce the rules of skeet in sanctioned tournaments by the election of a Chief Referee who shall supervise the qualification of state referees, to schedule registered skeet shoots to be held within the state, to make and adopt any rules and regulations pertaining to registered skeet shooting within the state so long as rules and regulations do not conflict with the official rules of skeet as set forth by the National Skeet Shooting Association, to alter and amend rules of their own government, to appoint such Officers, agents and assistant not specifically provided for in these bylaws as they may deem necessary and advisable, and to prescribe the duties thereof and their compensation if any, to fill any vacancies among the Officers of this Association from their number or without their number, in either case by majority vote, to control and manage the affairs of the Association to the best of their ability and to the advancement of the sport of skeet shooting.

Section V. Committees

For the better execution of the powers and duties, Board of Directors may appoint various committees as it may require.

Article VI. Duties of Officers

Section I. President

The President shall preside at all meetings of the Board of Directors and shall enforce all bylaws and rules of this Association. The President shall be entitled to cast one vote on election of Officers and on all matters coming before said board. The President shall ensure the MSSA operates to maintain its 501 C7 status.

Section II. Vice President

The Vice President shall perform the duties of the President in their absence or at their request. The Vice President shall be entitled to cast one vote on election of Officers or on any other question coming before the Board of Directors.

Section III. Secretary

The Secretary shall record and maintain member information, member club information, target records, meeting minutes, MSSA shoot schedule and MSSA archival information, along with associated correspondence, reports, and other business as delegated by the President. The

Minnesota Skeet Shooting Association By-Laws

Secretary shall be entitled to cast one vote on election of Officers or on any other question coming before the Board of Directors.

Section IV. Treasurer

The office of treasurer shall be vested in one individual who shall,

- a) Receive, and maintain custody of all funds received by the MSSA, deposit said monies in the name of the MSSA in an approved banking institution, and make such payments and disbursement from said funds as required.
- b) Keep an accurate account of all receipts, disbursements, and other financial transactions and submit a detailed report of these matters at the annual meeting or as requested by the President.

The Treasurer shall be entitled to cast one vote on election of Officers or on any other question coming before the Board of Directors.

Section V. Chief Referee

The Chief Referee shall enforce the rules of skeet in sanctioned tournaments and shall supervise the qualification of state referees. The Chief Referee shall be entitled to cast one vote on election of Officers or on any other question coming before the Board of Directors.

Section VI. Technical Director

The Technical Director shall operate, supervise, and maintain the MSSA website and the MSSA Facebook page along with any other social media of the MSSA. The Technical Director shall be entitled to cast one vote on election of Officers or on any other question coming before the Board of Directors.

Article VII. Interpretation of Bylaws

The Board of Directors shall have full power and authority to interpret these bylaws and in each of them its decision on all such questions shall be final, binding and conclusive.

Article VIII. Amendments to the Bylaws

These bylaws may be amended in any annual, year-end, or special meeting of the MSSA. A request for amendment of these bylaws may be made by any (3) Directors or any (10) members, such request being forwarded to the secretary. Any amendment of these bylaws shall require the approval of 3/5 of the Directors present.

Article IX. Rules of Order

Except as otherwise provided in these bylaws, Roberts Rules of Order shall regulate the conduct and procedure at all MSSA meetings.

Article X. Responsibilities of Club Directors

- Attend Annual, Year-end, and Special Meetings
- Assist club management in running registered shoots
- Prepare proposed shooting dates for the up-coming year
- Prepare nominations for the MSSA Skeet Shooting Association Hall Of Fame
- Generate shoot programs
- Promote MSSA shoots at the member club and raise funds for shoots
- Help new shooters and participate in youth shooting activities at the member clubs

Minnesota Skeet Shooting Association By-Laws

- Ensure shoot reports and payment for targets dues as collected at registered shoots are transmitted to MSSA and NSSA.

Article XI. Dissolution

In the event of liquidation, dissolution, or termination of the Corporation, whether voluntary or otherwise, the assets, less accrued liabilities, shall be donated in their entirety to the NSSA by the Board of Directors, subject to the provisions of Law

Minnesota Skeet Shooting Association By-Laws

Appendix A. MSSA Logo

This is the Minnesota Skeet Shooting Association logo:



Minnesota Skeet Shooting Association By-Laws

Appendix B. Hall Of Fame Requirements and Selection Procedures

MSSA members may nominate one or more Hall of Fame (HOF) candidates. The candidate name(s) are submitted to an MSSA director. Each nomination **must** include a detailed narrative that serves as an introduction of the nominee along with a list of reasons that promote the nominee's candidacy, including each selection requirement. **Incomplete submittals will not be considered.**

1. All nominees must have a minimum of 10 years membership in the MSSA and 25,000 registered skeet targets to be considered.
2. Nominees should have service to the MSSA or NSSA on behalf of the MSSA as a director, Officer, or shoot manager.
3. Nominees should have MSSA, regional or national open or concurrent titles.
4. Nominees should have a history of promoting, encouraging, and instructing registered skeet shooting.
5. The Directors shall submit their lists of nominees to the MSSA Secretary. The list of nominees may be accumulated continuously, but nominations are closed 30 days before the year-end MSSA meeting.
6. The Secretary will email the list of nominees as of the close of nomination to each past HOF inductee. Past HOF inductees may either cast a vote for one of the listed nominees or proxy their vote to the Board of Directors. A non-response to the email ballot from a past inductee will be considered a proxy of their vote to the Board of Directors.
7. The Directors present at the year-end meeting will review the list of nominees, votes received from past inductees, and make their selection(s), if any, for induction to the HOF.
8. The MSSA Secretary will notify the selected inductee.
The inductee or their representative will be asked to submit a biographical summary to the MSSA. This biography will be published in the form of a brochure for the HOF Ceremony. The inductee or their representative will be asked to submit a photograph suitable for framing to be included in the Minnesota Skeet Shooting Hall of Fame displays at affiliated Member Clubs.

Minnesota Skeet Shooting Association By-Laws

Appendix C. Minnesota All State Skeet Team Eligibility Requirements

The Minnesota All State Skeet Teams are selected based on the registered targets shot in the previous year. Five shooters will be named to the first team and five shooters will be named to the second team. The MSSA will name a champion for each gauge and doubles. It will also provide awards for selected concurrents. Shooters will be considered for all state awards provided that they meet the following requirements:

A shooter is eligible for all state honors if they have registered a minimum of 600 targets in all 4-guns (12 ga, 20 ga, 28 ga, 410 bore) in the prior year. These targets must be shot **IN COMPETITION**, with 200 of the 600 minimum shot in Minnesota, and at multiple Member Clubs. The definition of "in competition" includes all registered shoots held on weekends, even if they are designated as "Targets Only". However, 25% of targets shot as "Targets Only" that are shot in the spirit of competition at various clubs may be counted as part of the minimum 600 targets required in each gauge for all state consideration. **ALL** registered targets shot in Minnesota and other states will be used to compute 4-gun averages (excluding doubles) after the 200 target per gun "in Minnesota" and 600 target minimum criteria are met.

1. The criteria for individual gauge champion awards will be the same 600 registered targets shot in competition with 200 of the 600 shot in Minnesota, including the "Targets Only" adjustment. The requirement for the doubles is 300 registered targets shot in competition with 100 of the 300 shot in Minnesota, including the "Targets Only" adjustment. A shooter will be considered for individual gauge and doubles awards even if he or she does not have the minimum in **ALL** gauges.
2. A shooter is eligible for all state honors only if he or she is a resident of Minnesota (see NSSA Rule II-C-3) and a member of the Minnesota Skeet Shooting Association.

Minnesota Skeet Shooting Association By-Laws

Appendix D. Minnesota State Championship Tournament

The Minnesota Skeet Shooting Association will provide for honors and non-cash awards at its annual state championship tournament. The MSSA may, as determined by consideration of the financial state of the association prior to each state tournament, provide additional funding for meals, refreshments, participant gifts, etc. applicable to all participants. Cash purses, if specified in the shoot program, will be funded solely by entry fees. For purposes of honors and non-cash awards, this is a "closed shoot" for Minnesota residents (see NSSA II-C-3) only.